

Northern California Indian Development Council, Inc.

JOB ANNOUNCEMENT

Job Description

Position Title: Fire Disaster Assistance Program Damage Supervisor
Daytime Hours: 40 per week
Length of Employment: Maximum of 3 months
Positions Available: (4) position
Supervisor:
Opening: Immediate Openings
Compensation Range: \$19.00 per hour (\$18.00 if not the Driver)

**** Disaster Assistance in the California Countries Declared National Disaster Areas ****

The Northern California Indian Development Council, Inc. (NCIDC) has been awarded a contract by the California State Employment Development Department- WIOA Division (EDD) to provide temporary job creation to assist in cleanup, repair and reconstruction of public and private nonprofit property damaged by the recent fire disasters.

Summary of Duties and Responsibilities:

The Disaster Assistance Program Crew Supervisor will be responsible for performing all tasks assigned to the Disaster Assistance Crew Members as well as, ensuring all workers are performing as required and reporting progress to the Site Supervisor twice daily.

The Disaster Assistant Crew Supervisor is responsible for working along side the other crew members in clearing damaged public and tribal lands; cutting and removal of trees, roots and debris; Clearing irrigation ditches; culverts, roadsides, erosion bank stabilization; and the General Clean-up of Damaged Effected Areas on the tribal land. The Crew Supervisor is responsible for the day-to-day operation of this crew and making sure that projects are completed in a timely professional manner. The Supervisor is also responsible for the submission of daily logs, employee time sheets, daily project progress reports, safety meeting logs, equipment in and out logs, vehicle operation logs, vehicle maintenance logs and any other report that may be necessary for the safe operation of this crew.

MINIMUM Qualifications

1. Must be considered "long-term unemployed" (15-week period out of 26 weeks).
2. Meet all California State Employment Development Department - Workforce Investment Division (EDD) eligibility guidelines.
3. Ability to understand and follow written and oral instructions.
4. Ability to Supervise four or more employees positively to promote the best results on the project.
5. Ability to complete daily logs for vehicle; equipment in and out; employee time, employee in & out; safety meetings; and other logs as required.
6. Skill in the operation of equipment related to fire clean up.
7. Knowledge of safety rules and regulations governing forest work.
8. Ability and aptitude to work consistently in a professional manner.
9. Ability to work as a part of a crew positively.
10. Valid California Driver's license without impairment and no vehicle infractions to allow insurance coverage

WORKING CONDITIONS AND PHYSICAL DEMANDS

- * Operating chainsaws, pole saws, green machines, picks, shovels, axes, rakes. In addition, other tools as assigned.
- * Ability for extended periods to sit, walk, stand and bend for long periods.
- * Ability to lift up to 50 lbs.

Indian Preference:

In accordance with CFR 25, Part 276: In accordance with title VII of the Civil rights act, Section 701 (b) and 703 (i) preference in filling all vacancies will be given to qualified American Indian Candidates.

For an appointment to apply for these positions Call 530-842-6157 to schedule now.